



Majura Football Club

Working With Vulnerable People Registration Policy

The Working with Vulnerable People (Background Checking) Act 2011 (the WWVP Act) commenced on 8 November 2012. It aims to reduce the risk of harm or neglect to vulnerable people in the ACT. The WWVP Act requires those who work or volunteer with vulnerable people to have a background check and be registered.

The premise of background checking is that the past behaviour of an individual can provide an indication of the possible future behaviour of that individual. Examples or patterns of abusive or inappropriate behaviour can sometimes be evident in information available for assessment, which includes an individual's criminal record.

The ACT Government considers that the creation of a checking system with appropriate safeguards for people who work with, or who want to work with vulnerable people is consistent with section 28 of the Human Rights Act 2004

The WWVP check plays an important role in safeguarding children involved in football along with providing a child safe and child friendly environment. In addition to this Policy, despite having a valid WWVP in place, Majura Football Club Executive Committee reserves the right to revoke the volunteer privileges of any member. This decision is not appealable.

Majura Football Club requires holders (over the age of 16) of the following roles to hold a valid WWVP:

- Coach (in any capacity)
- Assistant Coach
- Team Manager
- Committee member
- Any other volunteer role considered relevant by the Majura FC Executive

There are no exceptions to the above. If you do not currently hold or are unable to retain a WWVP then you will be unable to perform any of these roles.

If you are volunteering on an irregular basis such as canteen or BBQ duties, there will be no requirement to hold a WWVP.

The procedure for verifying the volunteer is outlined below:

Prior to commencing any of the defined roles, you will be required to present your valid WWVP to one of the following official roles within Majura Football Club:

- Vice President
- MPIO
- Registrar

Your WWVP number and expiry date will be recorded. The original card must be sighted, no photo's or photocopies of the card will be accepted.



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Throughout the season, the WWVP holder is required to ensure it does not expire. Upon expiration of the WWVP, Majura FC will contact the volunteer to ensure it has been renewed. If the card is not renewed, the individual will be asked to stand down from the position they hold within the club.

No gear or equipment will be issued unless all volunteers are registered. There may be some circumstances in which an application has been lodged and with Access Canberra, under these circumstances, the volunteer will be required to show valid evidence of the application. However, a copy of the physical card will need to be sighted within 21 days by the nominated person.

The WWVP card will generally expire five years from the issue date. Despite being valid for five years, Majura FC requires the WWVP to be sighted on the following occasions:

- Upon taking up one of defined positions
- Annually before any equipment is issued
- When requested by the MPIO, Registrar or Vice President

It also should be noted that compliance checks will be undertaken by ACT Government officials at both train and games. Fines and sanctions will be imposed for the following:

- For an individual to work or volunteer with children under the age of 18 and if they require a WWVP card and have not provided the details to Majura Football Club
- For a club to engage a person in paid or voluntary work with children under the age of 18 if a person requires a WWVP card and this has not been provided to Majura Football Club
- For a club to not verify the validity of a WWVP card provided to them and have on record the details of this verification

If you are volunteering, there is no cost to register. Remember, this is about the safety and wellbeing of the children player with Majura Football Club and this legislation is in place to as an added safeguard for their protection.

In order to apply for a registration, please follow the below link:

<https://www.accesscanberra.act.gov.au/s/article/working-with-vulnerable-people-wwvp-registration-tab-how-to-apply>

When prompted, please include the following:

- Majura FC, PO Box 449 Dickson ACT 2602.
- The contact person/supervisor is the Administration Officer, info@majurafc.org.au, 6162 3632
- The intended use for the card is as a volunteer

If you need any additional information about this policy or assistance with the registration process, please email mpio@majurafc.org.au